

Charity Representative

Location: Various

Reporting to:

Time commitment: Up to 8 hours per month as required

What is the role?

Our Charity Representatives are passionate volunteers who work to raise the profile of Nottingham Hospitals Charity in their local community. They attend supporter events on behalf of Nottingham Hospitals Charity, which could be anything from a sit-down dinner to a fashion show, that are often held in the evenings and at weekends, so flexibility is a must for this position. They also promote the charity by inspiring their friends, family, and social networks to support the charity, and getting people involved with our latest fundraising events and appeals.

Playing a vital role in raising the profile of Nottingham Hospitals Charity, the Representative role is ideal for a sociable, outgoing person who wants to have fun, meet new people, and do some good for their local hospitals.

Tasks

- To attend supporter events as required by Nottingham Hospitals Charity.
- To give talks and presentations about Nottingham Hospitals Charity and what the funds that we raise go towards in our local hospitals.
- Act as a representative of the charity out and about in your local community.
- To share information about Nottingham Hospitals Charity with friends, family, and colleagues, and inspiring others to get involved with events and fundraising appeals throughout the year.

Person Specification

- Willing to commit to a regular, long-term role.
- Confident public speaker with the ability to inspire others.
- Flexible and able to commit to some evening and weekend work.
- Friendly, personable, and motivated individual.
- Willing to build a strong knowledge of the work that we do at Nottingham Hospitals Charity (with our support!).

**Charity Representative
Volunteer Application Form**



At the heart of your care

Thank you for your interest in volunteering with Nottingham Hospitals Charity. Please fill in this application form in as much detail as possible and return by email to charity@nuh.nhs.uk, or using our freepost address: FREEPOST NUH CHARITY. No further information is required on the envelope, and you do not need a stamp.

Your Personal Details:

Name _____ Date of Birth _____
Address _____

Telephone Number _____
Email _____

Do you have access to a car? *Please note this will not affect your volunteer application, although for some events it is necessary to have your own transport.*

- Yes No

Do you have a DBS Check?

- Yes No

When are you available to volunteer?

- Daytime Weekdays
 Evenings Flexible
 Weekends

How did you hear about volunteering with Nottingham Hospitals Charity?

- Social media or our website Volunteering centre
 Media (radio, TV, newspaper) Leaflet or poster
 Word of mouth Information around the hospitals
 School, college or university Other
 Internet search Please state other _____

Do you have any specific interests you would like to pursue with your volunteering?

Do you have any specific skills you think could be helpful for your volunteering?

We will contact you on a regular basis with information about our upcoming volunteering opportunities. Please state your preferred form of contact:

- Email
- Telephone
- Mailing

Emergency Contact Details:

Name _____

Address _____

Telephone Number _____

Email _____

Do you have any medical conditions we need to be aware of?

- Yes
- No

If yes, please include details:

References:

Title _____ **Name** _____

Address _____

Telephone Number _____

Email _____

Please note that references will be contacted prior to the commencement of your volunteer position.

Thank you for your interest in volunteering with Nottingham Hospitals Charity. When we receive your application, someone from the charity will be in touch. We will add you to our bank of volunteers, and contact you regularly with information about our upcoming volunteering opportunities.

If you would like any more information, please call 0115 962 7905 or email charity@nuh.nhs.uk to speak to someone from the charity about volunteering.