# ANNUAL REPORT



At the heart of your care





Our hospitals are here for **EVERYONE**, saving the lives of the people **YOU LOVE**. Our hospitals are at the **HEART** of all our work.

## Welcome to our annual report.

We are Nottingham Hospitals Charity and we are dedicated to supporting the work of Nottingham University Hospitals NHS Trust. From stroke services to children's cancer wards, from cardiac care to breast cancer research, we work alongside the Trust, raising funds to help adults and children across Nottinghamshire and the East Midlands.

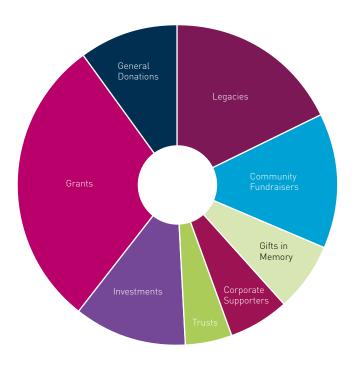
Our **VISION** is for an outstanding NHS for the people of Nottingham.

Our **MISSION** is to enhance patient care and help families and carers in the East Midlands by transforming hospital services through innovation, funding local research, investing in whole-hospital development projects, purchasing the newest technology, and creating a caring environment for all who use Nottingham's hospitals.

# **OUR IMPACT**

Patients and those who care for them have been at the heart of our achievements over the last year.

#### Total Income £4.4 million



#### Total Expenditure £4 million



- Legacies: £787,000 (17/18: £894,000)
- Community Fundraisers: £608,000 (17/18: £618,000)
- Gifts in-memory: £305,000 (17/18: £316,000)
- Our Corporate Supporters: £268,000 (17/18: £220,000)
- Trusts and Foundations: £208,000 (17/18: £125,000)
- Grants: £1.300 million (17/18: £0)
- All other donations including events and individual donations: £441,000 (17/18: £389,000)
- Investment Income: £500,000 (17/18: £514,000)

- Patient Welfare and Amenities: £1.731 million (17/18: £2.495 million)
- Staff Welfare and Development: £274,000 (17/18: £692,000)
- Research: £608,000 (17/18: £348,000)
- Buildings and Refurbishment: £399,000 (17/18: £588,000)
- Fundraising Costs (including investment management): £691,000 (17/18: £662,000)
- Support Costs and Governance: £385,000 (17/18: £329,000)

## IN NUMBERS

513

Charity grants given to improve patient facilities, provide equipment, support and staff development.

100,000

Sick children and adults with chronic illness or facing end of life who can access complementary therapies we fund.

£437,000

Funding for three Technology Innovation grants covering cancer, diabetes and DNA testing.

£26,876

Donor legacies spent on projects such as new mobile apps to help support Critical Care visitors.

£299,000

Creation of five Research Fellows including the New William Colacicchi Fellowship.

£214,039

For therapeutic, nursing and support areas highlighted as outstanding by the national Care Quality Commission.

£401,000

To upgrade family accommodation for parents needing to stay with children in hospital, opened this year.

£480,000

To provide 17 new Neonatal Unit incubators, with 13 becoming operational this year.

1,250

Parents, counsellors and doctors who utilised our Zephyr's baby loss and child bereavement service.

257

NHS staff provided with enhanced training to provide end of life care to patients and their families.

45

Refurbishments of patient, family and outpatient rooms, outdoor spaces and general waiting areas.

£91,000

Funding for research at the Nottingham Breast Institute which attracted a further £812,000 of National Institute for Health Research funding.

# ENHANCING PATIENT EXPERIENCE

We passionately believe that added extras, such as activity projects for young patients at Nottingham Children's Hospital, complementary and art therapy for terminally ill patients at Hayward House hospice and counselling for bereaved families at our Zephyr's centre, make all the difference for those coming to our hospitals. The funds we provide help make hospital stays brighter, better and more bearable for patients and their families.

With patients at the heart of what we do, we fund a vast range of enhancements in our hospitals. We are proud to fund SWAN (Sign, Words, Actions, Needs), the initiative that supports adult and child patients in the last days of life, as well as their relatives. Alongside this we also fund POOCHES (Pets Offering Ongoing Care, Help and

WE GAVE **£1,731,000** 

DURING 2018/19 TO FUND ENHANCEMENTS WHICH HELP OFFER OUR PATIENTS THE BEST POSSIBLE HOSPITAL EXPERIENCE.

Extra Support), where therapy dogs visit both child and adult hospital areas to provide a welcome distraction for patients during treatment.

#### #Here4Nottingham

As part of the **SWAN** initiative 'special occasion' boxes have been created to help end-of-life patients and their families mark special events, anniversaries and Christmas in hospital. The boxes contain everything needed to decorate the patient's ward area.

Sarah Freer, Assistant Divisional Nurse, Palliative and End of Life Lead, said: "The new occasion boxes will make Christmas or a wedding more memorable, and create a fond memory for patients, their families and our staff too. The SWAN model continues to grow and change the way our staff look at end of life care and how we can make patients' final moments the most comfortable and memorable for their families."





# IMPROVING THE PATIENT ENVIRONMENT

We aim to make hospital stays as comfortable as possible for patients and visitors by providing enhancements like soft furnishings, reclining chairs, quiet areas and the latest medical equipment, such as a state-of-the-art digital mammography machine for the Nottingham Breast Institute. This new machine is more comfortable than older mammography units, the radiation dose is lower and the examination time is quicker, making it a safer and speedier process for patients.

As part of our Big Appeal we celebrated the reopening of parent and family accommodation at Nottingham Children's Hospital following a Charity-funded

**E399,000** 

DURING 2018/19 TO IMPROVE THE HOSPITAL ENVIRONMENT FOR OUR PATIENTS

refurbishment programme. The 22 family and parent rooms provide a lifeline for people whose children are in hospital, allowing them to stay near their child, while also giving them a space away from the ward to have some quiet time to recover. Elsewhere, in the Centre for Clinical Haematology, the Charity has funded the Lavender Room – a quiet environment where patients can spend time alone to rest or digest difficult news.

#### #Here4Nottingham

Indian eatery Mowgli Street Food, which opened its Nottingham branch in July 2018, singled out the Big Appeal for Nottingham Children's Hospital as their House Charity. In just six months their partnership with us raised a phenomenal £13,000 by adding a discretionary £1 donation to every customer bill.

Mowgli's founder and owner, Nisha Katona, explained: "My team in Nottingham are delighted to be working alongside Nottingham Hospitals Charity and supporting the fantastic work they do. Charity lies at the heart of Mowgli's ethos and we are all honoured to be supporting the Big Appeal. There is no doubt in our minds that the QMC and the Children's Hospital hold a special place in the hearts of people here."





# FUNDING MEDICAL RESEARCH

Thanks to our funding, medical research experts are developing new medicines and treatments, and new methods of care are being introduced to help patients both now and into the future. An important example is our funding for breast cancer research conducted by Professor Stephen Chan, Consultant Clinical Oncologist at the Nottingham Breast Institute, which is helping to tailor treatment for patients with the disease.

This year we also introduced our William Colacicchi Fellowship, which was set up in honour of the Charity's inaugural Chairman. The three-year Clinical Research Fellowship was awarded to Dr Sarah Forster, who is WE GAVE **£608,000** 

DURING 2018/19 TO FUND VITAL MEDICAL RESEARCH AT NOTTINGHAM'S HOSPITALS

exploring ways to predict which patients are at risk of deterioration so that clinical staff can be alerted to take action sooner.

#### #Here4Nottingham

Many members of the local community choose to support Professor Chan's breast cancer research, including one of his former patients, Sallyann Petts. Sallyann has been raising money for Professor Chan's research for several years, and most recently raised another £2,000 through her annual Strawberry Tea Party.

Sallyann explained: "To raise this amount of money means so much to me and my family. I have battled and survived breast cancer twice and holding this yearly event is my way of giving something back to a charity which helps others."





At the heart of your care

Nottingham Hospitals Charity
William Colacicchi
Fellowship Award

Supporting clinical excellence in Nottingham



Three-year Fellowship



NHS research focus



Improving patier outcomes

William Colacicchi was

No

Dr Sarah Forster was the first recipient of the Charity-funded William Colacicchi Fellowship.

# DEVELOPING OUR STAFF

We firmly believe that helping our staff to be informed and engaged leads to better outcomes for our patients. That's why we fund the Magnet® nursing excellence programme in Nottingham – an internationally recognised award for hospitals which achieve the highest standard of care thanks to engaged and committed staff.

We are also proud to fund the 'Just Do It' programme, which has now expanded into the 'Quick Wins' programme. The scheme enables front-line staff to make quick and simple changes to benefit their patients. This has included funding a unique 'intelligent hydration system' for patients in which special dispensing cups are used for people with dementia who are at risk of

WE GAVE **£274,000** 

DURING 2018/19 TO FUND STAFF DEVELOPMENT PROGRAMMES AT NOTTINGHAM'S HOSPITALS

dehydration. The cups use light and sound prompts to remind patients to sip water regularly and stay hydrated. The Charity also funds training aids such as mannequins for our Major Trauma team, which enable medical staff to practise real-life emergency scenarios on training dummies.

#### #Here4Nottingham

Sharon Sanderson, Major Trauma Case Manager, explained: "We applied to the Charity for the mannequins so that we can provide regular training to our staff and also ad hoc training when the ward is quiet. We know that regularly training our staff makes them more competent and confident in dealing with emergencies – and having competent, confident, trained staff improves our patients' outcomes."



Major Trauma Case Manager Sharon Sanderson and Dr Yu Um with training mannequins.



## **OUR COMMUNITY**

### Community health innovation

Innovation is vital to help our NHS respond to patients' growing needs and over the last year we have funded ground breaking new technologies enabling our clinical expertise to reach further into the community than ever before.

The development of the new Virtual Clinic for cancer outpatients is a landmark for Nottingham. This clinic is transforming patients' care by allowing consultants to conduct online appointments with people in their own homes, taking away much of the stress of attending numerous Outpatients appointments. Pilot work has shown that patients appreciate being able to choose the online option, reducing the effort and time taken for hospital attendance as well as relieving some of the pressure on busy Outpatients clinics.

Separately, our funding for new technology to help our hospitals manage diabetic foot disease has also been a priority for us over the last year. Charity-funded OVER THE LAST YEAR
WE HAVE FOCUSED ALMOST

£400,000

OF FUNDING INTO TRANSFORMING HEALTH AND WELLBEING SERVICES IN NOTTINGHAM ACROSS THE KEY AREAS OF CANCER AND DIABETES

specialist 3D cameras and wound management technology are now helping transform the impact and effectiveness of the Nottingham Community Foot Protection Service. This technology enables specialist diabetes consultants to give expert clinical support to community-based diabetes podiatrists. This helps podiatrists quickly treat people in their own homes, safe in the knowledge that they have the input from clinical experts who can use the 3D technology to assess patients' wounds from their hospital base.

**Partnerships** 

## **Developing local partnerships for Nottingham**

Local partnerships have been at the heart of our community focus over the last year, with diverse groups and organisations embracing support for their local NHS:

**Cycle Live** – we celebrated our new role as main charity partner at this unique Nottingham community event.

**Schools** – we engaged with 39 local schools and nurseries, giving talks explaining our work and what the NHS does.

**Companies** – we worked with a wide range of corporate sponsors, from British Gypsum to GEM 106 radio.

**Community** – we were joined by over 1,000 supporters at our Robin's Big World Record in Wollaton Park.



# A WORD FROM BARBARA CATHCART, CHARITY CHIEF EXECUTIVE



This year has been a significant one for our Big Appeal, with the close of the year seeing the completed refurbishment of the parent and family accommodation at Nottingham Children's Hospital.

It was a privilege to officially reopen the rooms and hear from grateful parents for whom these quiet spaces, away from the ward environment, have been a lifeline during their child's time in hospital. Thanks to our donors and fundraisers, we were able to make these rooms brighter and more comfortable for families who often find themselves spending weeks or even months at a time living in hospital while their child is sick.

We are pleased that our fundraising for the Big iMRI Appeal phase will also soon be drawing to a close, with plans for the intra-operative MRI machine to be in use at the Queen's Medical Centre in 2020. We'd like to thank everyone in the local community – businesses, individuals, families and community groups – who have got behind this appeal and helped us raise a phenomenal amount of money for this piece of machinery, which will have a hugely positive impact on children's brain tumour surgeries.

This year we also celebrated the second anniversary of our Zephyr's centre, which helps bereaved families who have lost a pregnancy, baby or child. The centre has received around 2,500 visits since it first opened its doors in 2017, helping families with counselling, creative

therapy activities and support groups. Thank you to everyone who continues to champion the centre and the vital service it provides.

I have been personally delighted to welcome Carole Ayre, a former Trustee, as our Chairman. She has brought a tremendous drive and enthusiasm with her, to help make our hospitals the best they can be for Nottingham's patients, making our NHS Trust a place about which we can all feel proud.

Finally, I would like to thank all of our fundraisers, donors and volunteers who have supported us throughout 2018/19 and who continue to do so.

The difference we are able to make to patients at Nottingham's hospitals is only possible thanks to you.

# A WORD FROM CAROLE AYRE, CHARITY CHAIRMAN



Each year, the Trustees set out key objectives for the Charity to achieve over the course of the following year. As Chairman of the Trustees of Nottingham Hospitals Charity, part of my role is to ensure that the Charity's annual objectives are met.

One of the Charity's key focuses for 2018/19 was to continue supporting local medical research, including the funding of a three-year Clinical Research Fellowship, named in honour of William Colacicchi, the Charity's inaugural Chairman who retired in 2018. I am delighted that the Fellowship was awarded to Dr Sarah Forster for her research exploring ways to predict which patients are at risk of deterioration, so that medical staff can more easily spot warning signs and intervene sooner.

I took over as Chair of the Charity at the beginning of this financial year, and have enjoyed seeing the Charity develop over the last 12 months. As a retired partner at law firm Browne Jacobson, where I specialised in health law and worked closely with the NHS, I have always had a keen interest in local healthcare. I am passionate about supporting our Charity to help enhance the care patients receive at Nottingham's hospitals.

As part of the Charity's development, it has this year moved to more fit-for-purpose offices at Nottingham City Hospital and I am excited to announce that in the coming financial year, the Charity will also open its first ever Charity Hub at the Queen's Medical Centre. This will be a place where patients, staff, visitors and members of

the public can learn more about our fundraising events, make donations, and purchase clothing and gifts, with proceeds going towards patient care at our hospitals.

Over the past year the Charity has met its objective of continuing to invest in clinical staff development, as we strongly believe that informed, engaged and motivated hospital staff result in better care for our patients.

In the coming year the Charity will continue to fundraise for the Big Appeal, bringing to a close the Big iMRI Appeal phase, and will develop new appeals for Nottingham in consultation with NUH Trust. We will continue our focus on medical research, to develop new treatments and methods of care for patients here in Nottingham.

I have thoroughly enjoyed my first year as Chairman, and look forward to seeing the Charity continue to develop over the coming years.



# STRATEGIC REPORT

### Charity update: Achievements and performance

Nottingham Hospitals Charity is one of the top-performing NHS charities in the UK, widely recognised for its generation of voluntary income, support for key fundraising appeals and provision of services and capital enhancements, and for its strong governance.

There is an unwavering drive for excellence which runs through the whole organisation, from the Board of Trustees to our junior apprentices. Having been established for 12 years, the Charity's ambition is to capitalise on its successes and build on these to provide more support, through increased appeals, to benefit the patients of Nottinghamshire.

## Our charitable objectives and activities

The Charity's objects are to further such charitable purposes relating to:

- A focus on innovation.
- Funding local research.
- Investing in whole-hospital staff development projects.
- Purchasing the newest technology.
- Creating a caring environment for all who use Nottingham's hospitals.

#### We will facilitate these objects through:

- Inspiring fundraising appeals.
- Carefully considered grant-making programmes.
- Working with our hospitals and the communities we serve.

# REVIEW OF 2018/19 OBJECTIVES

### 2018/19 objectives

 To continue to support local research and investment in seed funding by establishing the first three-year, clinical Fellowship named in honour of William Colacicchi, the Charity's inaugural Chairman who retired in 2018.

The William Colacicchi Fellowship was launched at a research event in November 2018. Dr Sarah Forster will be exploring ways to predict which patients are at risk of deterioration so that medical staff can more easily spot warning signs and intervene sooner.

To continue to invest in staff development across multi-disciplinary clinical areas.

The hospitals are in the third year of their project to receive international accreditation for nursing excellence, by providing data that evaluates key indicators in patient care. This is part of the Magnet™ programme and will be the first in the UK.

The hospitals' Clinical Divisions have benefitted from specialist funding for their development beyond what the NHS is mandated to provide.

• To raise £4.065 million to support the enhancement of patients' well-being generally, and to support the iMRI and Big Appeal for the Children's Hospital specifically.

£3.917 million was raised generally, including support for the iMRI and the Big Appeal, specifically.

To extend the Charity's fundraising remit to other NHS carer and patient organisations.

Nottingham Hospitals Charity launched the Hopewood Appeal for Nottinghamshire Healthcare NHS Foundation Trust, which had a successful start and has been handed over to them to manage going forward.

To work strategically and collaboratively with other charities, linking through NUH Trust.

A joint £2.8 million appeal was launched with the University of Nottingham to provide an intraoperative MRI scanner for paediatric neurosurgery, in collaboration with Nottingham University Hospitals NHS Trust, who are providing the infrastructure to accommodate this enhanced equipment.

The Charity's bereavement centre, Zephyr's, works collaboratively with other charities to deliver counselling and peer support to families who have lost a baby.

# PRINCIPAL OBJECTIVES AND AIMS

#### Vision:

Our vision is an outstanding NHS for the people of Nottinghamshire

#### Our Mission:

Our mission is to enhance patient care and help families and carers in the East Midlands by transforming hospital services through innovation; funding local research; investing in whole-hospital staff development projects; purchasing the newest technology; and creating a caring environment for all who use Nottingham's hospitals. We will facilitate these initiatives through inspiring fundraising appeals and carefully considered grant-making programmes; and by working with our hospitals and the communities we serve.

## Plans for future periods: 2019/20 Objectives

We plan to build on our achievements of the past few years in implementing charity and fundraising strategies, which we aim to continue for the next year, in preparation for a strategic review in 2019/20.

- Establish a Charity Hub at Queen's Medical Centre to act as a focal point for volunteering, fundraising and the sales of Charity-branded merchandise
- Implement and integrate four new and upgraded IT systems to increase the Charity's
  effectiveness in the areas of human resources, finance, grant-making and donor management
- Complete the iMRI appeal with the University of Nottingham
- Develop a major, multi-year appeal, once the Big Appeal has been concluded in consultation with NUH Trust
- Achieve the fundraising target of £4.2 million excluding income
- Continue to develop the Charity research programme, including the launch of an oncology Fellowship

### Objectives for 2020/21 and beyond

The Charity plans to develop a trading subsidiary to generate income for the benefit of the Charity's beneficiaries, including increasing merchandising opportunities at the Hub at Queen's Medical Centre.

The Charity plans to take advantage of the increasing technological opportunities available for fundraising and promotion.

# FINANCIAL REVIEW

The accounts and annual report are prepared to comply with both the Companies Act 2006 and the Charities Act 2011.

Overall, the assets of the Charity at 31 March 2019 were £15.236 million compared to £14.419 million in the previous year which represents an increase in assets of £817,000 for the year.

2018/19 was a year of growth for the Charity with total income increasing to £4.417 million from £2.826 million in the previous year. Total expenditure fell to £4.088 million from £5.866 million in 2017/18.

### Income - how we have been supported this year:

Total income increased by £1.591 million in 2018/19 with total income of £4.417 million (2017/18: £2.826 million), comprising of fundraising, in-memory gifts, donations, legacies and investments. The income breakdown is shown in the table over the page.

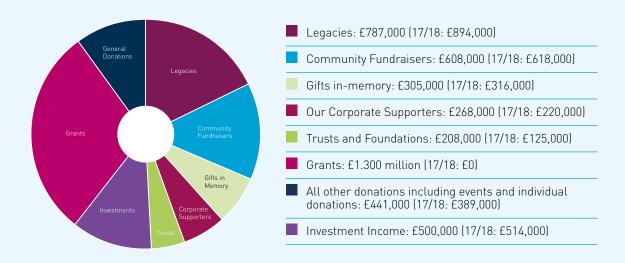
The main reason for the increase in income between 2017/18 and 2018/19 was due to the recognition of a £1.2 million LIBOR grant which was deferred in 2017/18. The grant was originally awarded last financial year to support the Helipad appeal which was unfortunately cancelled and resulted in the income being deferred. We are pleased to report that HM Treasury has agreed to transfer the grant to support the iMRI appeal to fund an iMRI scanner in neurosurgery, the income has therefore been recognised in 2018/19. The appeal is a collaboration with the University of Nottingham.

Underlying voluntary income from donations and fundraising (excluding legacies) increased by 10% in the year, largely achieved through increased awareness of the Charity and the Big Appeal.

In addition to voluntary income, we invest our assets carefully to generate further income for our charitable activities and have received investment income of £500,000 (17/18: £514,000). The portfolio gained in value by £488,000 this year (17/18: £358,000 loss), the total return on the portfolio was 5.34% compared to the benchmark of 6.33%.

Table: Breakdown of income

Income	2018/19 £000	2017/18 £000
Legacies	787	894
Community Fundraisers	608	618
Gifts in-memory	305	316
Corporate Supporters	268	220
Trusts and Foundation	208	125
Grants	1,300	0
All other voluntary income	441	389
Investment Income	500	514
Actual Income received	4,417	3,076
Helipad – cancelled pledge commitment	0	-250
Total Reported Income	4,417	2,826



## Expenditure - what our funds supported:

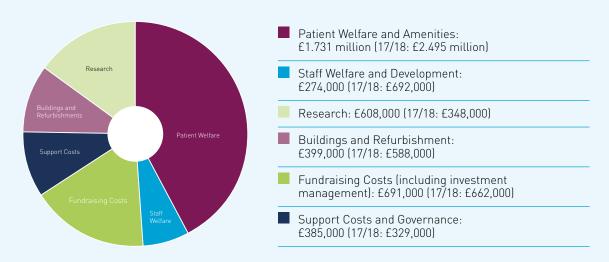
Total Charity expenditure in 2018/19 was £4.088 million (2017/18: £5.866 million), representing a reduction of £1.780 million in the year. Please refer to pages 5 to 14 earlier in the report to read about the many worthwhile projects we have funded this year, including specialist equipment, staff development, physical enhancements and medical research.

The reduced granting this year was in part due to high-cost grants awarded in the previous financial year, such as the award of £437,000 for advances in technology for cancer, DNA testing and diabetes treatments, explained in more detail on pages 5 to 14. The previous financial year also included the extra-ordinary cost of returned Helipad donations of £752,000 due to the cancellation of the scheme by the hospital trust.

Despite the overall reduction in expenditure, we have undertaken increased granting in research this year with total grants increasing by £260,000. Grants include £168,000 awarded to the new William Colacicchi three-year fellowship, in honour of the Charity's inaugural chairman.

#### A breakdown of charity expenditure is shown in the table below:

Expenditure	<b>2018/19</b> £000	<b>2017/18</b> £000
Patient Welfare and Amenities	1,731	2,495
Staff Welfare and Development	274	692
Research	608	348
Buildings and Refurbishment	399	588
Total Grant Expenditure	3,012	4,123
Fundraising Costs (including investment management)	691	662
Support Costs and Governance	385	329
Charitable Expenditure	4,088	5,114
Helipad Returned Funds	0	752
Total Expenditure (including returned funds)	4,088	5,866



# **GRANT-MAKING POLICY**

The Charity fulfils its objects by awarding grants to Nottingham University Hospitals Trust for the benefit of patients, staff and visitors.

Grants are awarded to develop new services and innovative ways of improving patient care, including capital projects, innovation and technology, local research and staff development projects. The Charity awards grants from both restricted and unrestricted funds. Many of the funds are earmarked for particular wards or specialities. Expenditure up to £2,500 is overseen by Fund Advisors, who are usually clinicians, under delegated powers. Expenditure above this level is approved by Charity executive officers and Trustees.

# INVESTMENT AND RESERVES POLICY

### **Investment Policy**

Funds that are not required for immediate expenditure are invested in a balanced portfolio. Recognising the need for growth and the demands on the Charity's charitable income, Trustees recognise that its investments must be protected from market volatility and subsequent risk to its assets.

#### For this purpose, the Charity has an Investment Policy, the objectives of which are:

- To enhance the real value of capital over time whilst generating a reasonable level of income.
- To generate income to meet the charitable requests made to us, and Charity support costs.

## The Trustees recognise the need to be protected against market conditions and, within this volatile market, took the following actions:

- Hold expenditure for shorter-term grants in cash deposits.
- Appeal funds are held in fixed-term treasury accounts.
- A percentage of the value of the investment portfolio is held in reserve.
- Advice from the Charity's investment advisors is requested regularly.

The Charity investment managers follow strict guidelines and the Charity does not hold investments in any companies with significant exposure to the tobacco industry.

At 31 March 2019 the total value of our investments was £16.700 million which represents an increase of £399,000 during the financial year (17/18: £358,000 loss). Together with investment income of £500,000 (17/18: £514,000), the total return on Charity investments was 5.34% compared to the benchmark of 6.33%.

# **RESERVES POLICY**

## The Charity Trustees wish to provide long-term support to the Nottingham University Hospitals Trust:

- To improve the environment for patients and staff.
- To advance medical knowledge through research.
- To support staff development and training.
- To fund equipment.

#### The Policy states:

- The Charity Trustees recognise their obligation to ensure that funds received should be spent
  effectively and promptly in accordance with the Charity objectives. However it is considered
  prudent that a workable level of reserves be maintained to protect the continuity of the Charity's
  work in the event of a shortfall in income and minimise risk to projects.
- The target level of reserves is set at between £2.9 million and £3.7 million and is sufficient to fund one year's grant-making and support costs, based on the average of the last three years' giving, which includes the cost of fundraising activity to generate funds to ensure the stability of grant funding to Nottingham University Hospitals Trust.

The Charity receives both restricted and unrestricted income from donations, legacies, fundraising events and from grants. Whilst the restricted income is greatly valued in supporting specific projects at the hospitals, unrestricted income remains crucially important. We have the philosophy that clinicians know what is best for their patients and unrestricted income enables us to support such enhancements which have the greatest impact on patient care.

#### Funds include:

- Restricted Funds: £1.453 million (2017/18: £1.414 million), these are funds that are subject to legal restriction and do not form part of Reserves.
- Designated funds: £9.949 million (2017/18: £9.591 million), these are funds where the income
  has been given for a specific ward/ department/research at NUH Trust and are earmarked for
  specific future spending; these funds are excluded from Reserves.
- Endowment Funds: £40,000 (2017/18: £37,000), these are funds where the capital is held in perpetuity and invested to generate income; only the income can be spent for a specific purpose (Nottingham Children's Samaritan Fund is the Charity's only endowment fund). These funds are excluded from Reserves.

The value of charity reserves at 31 March 2019 was £3.794 million (2017/18: £3.377 million).

The level of reserves is monitored at quarterly Trustee meetings throughout the year, and reviewed annually.

# STRUCTURE, GOVERNANCE AND MANAGEMENT

On 1 February 2016 Nottingham University Hospitals Charity reconstituted as an independent charity (No 1165397) regulated by the Charity Commission. The Charity is incorporated as a company limited by guarantee (No 09978675) and donations, legacies and fundraising income received by us are now strictly separated from NHS finances. Our objectives set out in the Articles of Association are to apply income for any charitable purpose or purposes relating to the purposes of the Nottingham University Hospitals NHS Trust or any purposes relating to the National Health Service.

## Trustees during the year 2018/19 were:

Seven Trustees, who are also directors for the purposes of company law, have full responsibility for the Charity's governance and are accountable to the Charity Commission.

Each Trustee has an independent expertise that ensures effective coverage in a broad range of expertise: charitable law, accounting, medical, public relations and marketing, business management and leadership.

Under the Articles of Association new Trustees are elected by the Trustees for a term of up to four years. An outgoing Trustee may be re-appointed, but no individual Trustee may serve more than 10 years in total unless the Trustees consider there to be exceptional circumstances. Nottingham University Hospitals Trust has the right to appoint one Trustee of the Charity.

New Trustees receive appropriate induction on their responsibilities and are issued with detailed induction information. Trustees receive an annual appraisal from the nominated Chairman of the Trustees. Trustees are recruited through an open process that is publicly advertised and through a specialist recruitment agency.

#### William Colacicchi, Chairman - retired 13 June 2018

Partner at Browne Jacobson LLP, William is also the past chairman and is currently a council member of the Association of NHS Charities.



#### Carole Ayre

Carole is a retired partner at law firm Browne Jacobson and led the development of their NHS Clinical Negligence team. Her focus has been on promoting the development of health law practice at the firm with a wide range of experience within the NHS sector.



#### Jonathan English - resigned 04 June 2018

Jonathan is the co-founder and Managing Director of Skeleton, a Nottingham-based video production agency. Founded in 2008, Skeleton works with brands and businesses across the world.



#### Laurence Coppel

An Economist and Chartered Accountant, past Non-Executive Director of Queen's Medical Centre (1993 to 1999) and Chairman of Nottingham Building Society until 2004.



#### Professor Mandie Sunderland

Mandie has worked at NUH since February 2015 and as a Chief Nurse is responsible for almost 5,000 nurses and midwives at the Trust. In 2013, she was named one of the 50 most influential women in the NHS by the Health Service Journal.



#### Roger Whittle

Nottingham-born Roger Whittle is the founder and CEO of Jigsaw24, the UK's largest Apple IT service delivery specialist and solutions provider to business, employing 250 people across the UK with annual sales of over £100 million. Roger established Nottingham based Jigsaw24 in 1992 and has been a trustee of the Charity since 2016. Roger's 10-year-old daughter Rose Whittle received excellent care from 2011 to 2013 at Nottingham Children's hospital during her ultimately unsuccessful fight against cancer.



Harish's medical career spans four decades and includes working at Great Ormond Street. At Nottingham he brought together children's units from the former City and QMC hospitals to form Nottingham Children's Hospital, and led the Paediatric Intensive Care Unit. Recently retired, Harish also brings a strong research background with him and completed fundraising for new children's respiratory testing equipment for the Children's Hospital.



#### Mark King from 01November 2018

Mark spent 27 years in the Aerospace industry with Rolls-Royce plc in the UK ultimately becoming President of Aerospace – a division with £8.5 billion of sales, 27,000 employees and global operations. Since leaving Rolls-Royce in 2013 Mark has worked with a number of Private Equity and Venture Capital investors providing non-executive and 'semi-executive' support both pre- and post-transaction. Mark is Chairman of Flowcastings Ltd, a manufacturer of turbine blades, AVS-SYS Ltd and is also on the Board of Open Energi and holds a number of other advisory positions.

#### Sharmini Krishanand from 01 November 2018

Sharmini graduated in Medicine and trained to become a General Practitioner. She currently works part time in General Practice and spends the rest of her working day running her business in partnership with her husband. Sharmini is also a Trustee of the Hindu Temple in Beeston and manages the publicity and marketing function for the temple. She also enjoys her role as a Governor of Nottingham High School.



# PUBLIC BENEFIT

The Trustees confirm that they have complied with the Charity Commission's general guidance on public benefit. The projects funded by the Charity support benefits to patients, staff and visitors using healthcare facilities of Nottingham University Hospitals NHS Trust in line with donors' wishes and the Charity's mission and objectives.

# MANAGEMENT OF THE CHARITY

#### Barbara Cathcart, Chief Executive

Barbara helped to establish Nottingham Hospitals Charity in 2006 from the merger of the two predecessor charities covering City Hospital and Queen's Medical Centre. Under Barbara's leadership, over £41 million has been raised for Nottingham's hospitals in the past 12 years, covering local research, patient facilities and enhancements, NHS staff development and innovation and redevelopment projects. Barbara has a prior track record in supporting Canadian medical projects, including negotiating the largest contract for neonatal care at Women's College Hospital in Toronto and establishing the first Chairs in Breast Cancer Research and Paediatric Neurology at the University of Toronto.

#### Julie Brailsford, Deputy Chief Executive & Finance Director

Julie is a qualified accountant and has dedicated most of her career to Financial Management and Financial Services in the NHS. Julie has worked at the Charity since 2008 and is responsible for the overall management of the Charity's finance and governance arrangements, ensuring that income and expenditure is properly accounted for and donations are used where they are intended and needed within Nottingham University Hospitals NHS Trust.



#### Nigel Gregory, Director of Development

Nigel joined the Charity as Director of Development in February 2016, from his previous appointment at Loughborough University where he worked as Deputy Director of Development and Alumni Relations. Nigel has more than 17 years of experience in fundraising and has worked in the UK and the USA, where he spent several years working with Outward Bound West and the American Alpine Club, helping them to develop their fundraising and communications programmes.



### **Remuneration Statement**

The Charity's remuneration policy is reviewed by its Trustees annually. It is to offer non-discriminatory, fair, reasonable and competitive pay to attract and retain appropriately qualified, experienced and professional staff to lead, manage and deliver the Charity's objectives. In setting this policy, the Trustees consider pay policies and practices in comparable charitable organisations, regionally and nationally.

In 2018/19, the Charity employed 19 full-time equivalent staff; two employees received total remuneration greater than £60,000. The multiple between the highest pay and the median pay was no more than 3.3 times.

## MANAGING RISKS

The Trustees are legally required to minimise significant risks to the Charity. The Charity is managed by the Chief Executive who follows the Articles of Association.

The key risks to the Charity in 2018/19 were:

**Financial:** Variability of investment returns constitutes the Charity's major financial risk. This is mitigated by retaining expert investment managers and having a diversified investment portfolio. In addition, funds raised for our capital appeals are held in deposit accounts to safeguard funds against investment volatility.

**Fundraising:** Compliance with changes in fundraising regulations, including data protection legislation and potential impact on future income. We are registered with both the Information Commissioner's Office and the Fundraising Regulator and have adopted the Fundraising Promise. We are following a four-year fundraising strategy with a skilled team in place.

All activities are monitored closely by the senior management team, and Trustees review the potential risks of the Charity at each meeting, with established systems to ensure appropriate controls are in place.

The Charity uses the services of External Auditors. Moreover, working practices and procedures are carried out in line with the Charity Commission, Institute of Fundraising, Information Commissioner's Office and the Fundraising Regulator.

# Statement of Trustees' responsibilities in respect of the Trustees' annual report and the financial statements

The Trustees (who are also directors of Nottingham University Hospitals Charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the strategic report) and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company. Under that law, the Trustees have prepared the financial statements in accordance with FRS102; the Financial Reporting Standard – applicable in the UK and Republic of Ireland (UK Accounting Standards) and applicable law.

Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the income and expenditure for that period.

#### In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with applicable accounting standards and statements of recommended practice; subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue its activities.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps to prevent and detect fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### In so far as Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Signed on behalf of the Trustees of Nottingham University Hospitals Charity.

Chairman: ( ) . ( ) . Name: Carole Ayre Date: 14 August 2019

Trustee: Y ( / / L Name: Roger Whittle Date: 14 August 2019)

### COOPER PARRY

# Independent auditor's report to the members of Nottingham University Hospitals Charity

#### Opinion

We have audited the financial statements of Nottingham University Hospitals Charity for the year ended 31 March 2019 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

#### In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least 12 months from the date when the financial statements are authorised for issue

#### Other information

The directors are responsible for the other information. The other information comprises the information included in the Report of the Directors, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Report of the Directors and from the requirement to prepare a strategic report.

#### Responsibilities of directors

As explained more fully in the Responsibilities of the Board, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

#### Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Simon Atkins FCA

Senior Statutory Auditor

for and on behalf of:

**Cooper Parry Group Limited** 

Cosper lang Croy 16.

Chartered Accountants and Statutory Auditor

One Central Boulevard, Blythe Valley Park, Solihull, West Midlands B90 8BG

# **FUNDRAISING ACTIVITIES**

### **Fundraising**

Nottingham Hospitals Charity is active across the fundraising spectrum and offers existing and potential supporters a broad range of ways to support the Charity, including a variety of events, corporate and community engagement programmes, regular giving, in-memory giving, leaving a Gift in Wills, staff fundraising, and trusts and foundations.

The Charity does not rely on the services of any external professional fundraising partners. For patient mailings, we work with the NHS Trust's Caldicott Guardian and compliance team in order to ensure compliance with Data Protection and governance.

The Charity's costs to generate income were 15% in 2018/19 (24% in 2017/18).

## **Complaints**

We report our complaints to align with the Fundraising Regulator requirements. The number of complaints received for the 12 months to 31 March 2018 regarding fundraising was five. This is three more than the previous year.

We ask whether our supporters would like to continue to support us and ask for their preferences as to how we communicate with them and will always respect their wishes. We do not sell or exchange lists of data with any other charities or companies for marketing or fundraising purposes.

### Vulnerable persons

The Charity has a Vulnerable Persons Policy in place to protect people in vulnerable circumstances.

## Fundraising promise

As a charity, we believe people need to feel that we are using our resources effectively. That is why we make these fundraising promises:

- We promise to provide information about our work and our finances so everyone can see how their money is being spent and the difference they are making to the patients and staff looking after them at Nottingham's hospitals.
- We promise to communicate with supporters in a way that suits them. If they tell us they would prefer less contact or do not want us to hear from us at all, we will respect their wishes.
- We promise to check at the start of every conversation, on the phone or in person, that the person is happy to speak to us.
- We promise never to sell an individual's data to any third party. We will not share their details with other charities.
- We promise to adhere to all industry guidelines and regulations. We promise to make it easy for individuals to tell us their contact preferences and we are here to talk about our work or answer any questions.



### **Volunteering**

We are incredibly fortunate to have the support of many volunteers across a wide range of our Charity activities. They make a considerable contribution to our Charity and we are truly grateful for their continued commitment and support. The value of their contribution of our diverse volunteer workforce is not reflected in our financial data.

# **FINANCIAL STATEMENTS**

## Statement of Financial Activities for the year ended 31 March 2019

(Incorporating an Income and Expenditure Account)

	Note	Funds	Funds	Endowment Funds £000	2018/19 Total Funds £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	2017/18 Total Funds £000
Income and endowments from:									
Donations and legacies	2	1,868	1,925	0	3,793	2,009	219	0	2,228
Charitable Activites	3	51	0	0	51	0	0	0	0
Other trading activities	4	72	1	0	73	84	0	0	84
Investments	5	465	35	0	500	464	50	0	514
Total income and endowments		2,456	1,961	0	4,417	2,557	269	0	2,826
Expenditure on:			,	-	,	,		-,-	
Raising Funds		445	157	0	602	515	50	0	565
Investment Management costs		80		0	89	87	10	0	97
Sub total	6	525	166	0	691	602	60	0	662
Charitable Activities:									
Patient Welfare and Facilities		492	1,460	0	1,952	2,417	277	0	2,694
Staff Welfare and Development		294			309	739	8	0	747
Research		474		0	686	300	76	0	376
Building & Refurbishment		321	129	0	450	635	0	0	635
Helipad returned funds		0		0	0	2	750	0	752
Total Charitable Expenditure	8 9	1,581	1,816	0	3,397	4,093	1,111	0	5,204
Total expenditure		2,106	1,982	0	4,088	4,695	1,171	0	5,866
Net income/(expenditure) before gains/(losses) on investments		350	(21)	0	329	(2,138)	(902)	0	(3,040)
Gains/(Losses) on investment assets	12	431	54	3	488	(323)	(35)	0	(358)
Net income/(expenditure)		781	33	3	817	(2,461)	(937)	0	(3,398)
Transfers between funds	13	(6)	6	0	0	[1]	1	0	0
Net movement in funds		775	39	3	817	(2,462)	(936)	0	(3,398)
<b>Reconciliation of Funds:</b> Total funds brought forward 1 April	19	12,968	1,414	37	14,419	15,430	2,350	37	17,817
Total funds carried forward 31 March	İ	13,743	1,453	40	15,236	12,968	1,414	37	14,419

Notes 1 to 22 form part of these financial statements.

#### Balance Sheet as at 31 March 2019

					Total at 31				Total at
ı	Note	Unrestricted Funds £000	Funds	Endowment Funds £000	March 2019 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	
Fixed Assets			-1			-1			
Investments	12	14,339	2,321	40	16,700	13,019	3,245	37	16,301
Total Fixed Assets		14,339	2,321	40	16,700	13,019	3,245	37	16,301
Current Assets									
Debtors	14	251	0	0	251	169	0	0	169
Short term Investments		1,138	1,000	0	2,138	2,127	0	0	2,127
Cash at bank and in hand		1,231	0	0	1,231	1,994	0	0	1,994
Total Current Assets		2,620	1,000	0	3,620	4,290	0	0	4,290
Liabilities									
Creditors: Amounts falling due within one year	15	3,016	1,647	0	4,663	4,298	1,697	0	5,995
Total Current Liabilities		3,016	1,647	0	4,663	4,298	1,697	0	5,995
Net Current Assets/ (Liabilities)		(396)	(647)	0	(1,043)	(8)	[1,697]	0	(1,705)
Total Assets less Current Liabilities		13,943	1,674	40	15,657	13,011	1,548	37	14,596
Creditors: Amounts falling due after more than one year	15	200	221	0	421	43	134	0	177
Total Net Assets		13,743	1,453	40	15,236	12,968	1,414	37	14,419
Funds of the Charity	19								
Endowment Funds				40	40			37	37
Restricted			1,453		1,453		1,414		1,414
Unrestricted		13,743			13,743	12,968			12,968
Total Funds	-	13,743	1,453	40	15,236	12,968	1,414	37	14,419

The accompanying notes are an integral part of the financial statements. The financial statements on pages 37to 53 were approved by the Board of Trustees on 14 August 2019 and signed on its behalf by:

Signed: Name: Carole Ayre Date: 14 August 2019

### Statement of Cash Flows for year ending 31 March 2019

	Notes	Total Funds 2018/19 £000	Total Funds 2017/18 £000
Cash flows from operating activities  Net cash provided by (used in) operating activities	20 <b>-</b>	(1,263)	(90)
Cash flows from investing activities Investment income		500	514
Net cash provided by investing activities	- -	500	514
Net cash provided by financing activities	-	0	0
Change in cash and cash equivalents in the year	-	[763]	424
Cash and cash equivalents brought forward		1,994	1,570
Cash and cash equivalents carried forward	- -	1,231	1,994

Notes 1 to 22 form part of these financial statements.

# Notes to the financial statements for the period ended 31 March 2019

#### 1. Company information

Nottingham University Hospitals Charity (charity number 1165397) is incorporated in England and Wales as a company limited by guarantee not having a share capital. The address of its registered office is City Hospital, 2 Embley Road, North Road, Nottingham, NG5 1RE.

#### 1.1 Accounting Policies

The following accounting policies have been applied consistently for all years in dealing with items that are considered material in relation to the financial statements of the Charity.

#### 1.2 Basis of preparation

The financial statements have been prepared on a going concern basis as a public benefit charity, under the historical cost convention, as modified for the revaluation of certain investments which are included at market value, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP [FRS102]), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

#### 1.3 Going Concern

The Charity meets its working capital requirements through its banking facilities. The Charity's forecasts show that it should be able to operate within the level of its current facilities. The Trustees have reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the Trustees continue to adopt the going concern basis in preparing the accounts.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. With respect to the next reporting period, 2019/20, the most significant area of uncertainty that affects the carrying value of assets held by the Charity is the performance of investment markets (see the 'investment policy' and 'managing risks' sections of the Annual Report for more information).

#### 1.4 Income and Endowments

All incoming resources are included in full in the Statement of Financial Activities as soon as the following three factors are met:

#### a. Legacies

Legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. Receipt is considered probable when confirmation has been received from the executor(s) that a distribution will be made or a distribution is received from the estate, its amount can be measured reliably and once all conditions attached have been fulfilled.

#### b. Income from investments

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank. Other investment income is recognised once notification has been received of the income due.

#### c. Income from fundraising activities

General donations and Gift Aid are recognised on receipt and accrued respectively. Income from fundraising events is disclosed under other trading activities and recognised when receivable.

#### d. Gifts in kind

- i. Assets given for distribution by the Charity are included in the Statement of Financial Activities only when distributed.
- ii. Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Financial Activities as incoming resources when receivable.
- iii. Gifts made in kind but on trust for conversion into cash and subsequent applications by the funds are included in the accounting period in which the gift is sold.

In all cases the amount at which gifts are brought into account is either a reasonable estimate of their value to the Charity or the amount actually realised. The basis of the valuation is disclosed in the Annual Report.

There were no gifts in kind during 2018/19

#### 1.5 Expenditure

The accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party.

The Charity is not registered for VAT and irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### a. Costs of raising funds

The costs of raising funds are the costs associated with generating income for the funds held on trust. These include investment managers' fees which have been charged to capital and the cost of fundraising activities including staff costs.

#### b. Grants payable

All liabilities and constructive obligations are recognised in the Statement of Financial Activities in the year in which approval is given by Trustees, regardless of the due date for payment. Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives of the Charity i.e. "any charitable purpose or purposes relating to the general or any specific purposes of the Nottingham University Hospitals NHS Trust or any purposes relating to the NHS". These are included under Charitable Activities in the Statement of Financial Activities

#### c. Governance and Support Costs

Governance costs comprise all costs identifiable as wholly or mainly attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees. Support costs are the administrative costs of awarding, monitoring and assessing grants, and the running costs of the Charity. Both governance and support costs have been allocated to Charitable Activities in accordance with Charities SORP (FRS102) on the basis of value of grants issued. Note 7 shows the list of these costs over the different headings. Note 8 shows the governance and support costs allocated to the different Charitable Activities on the basis of value of grants awarded within each category.

#### d. Charitable Activities

Costs of charitable activities comprise all costs identified as wholly or mainly incurred in the pursuit of the charitable objectives of the Charity. These costs are direct costs together with an apportionment of governance and support costs as shown in note 8.

#### 1.6 Structure of funds

#### **Restricted Funds**

Where there is a legal restriction imposed by donors on the purpose to which a fund may be used, the fund is classified in the accounts as a restricted fund. Descriptions of these funds are provided in note 19. Income and expenditure are shown separately within the Statement of Financial Activities and analysed into their component parts in note 19.2.

#### **Endowment Funds**

Funds where the capital is held to generate income for charitable purposes and cannot itself be spent are accounted for as endowment funds. The Charity has one endowment fund: The Nottingham Children's Samaritan Fund.

#### **Unrestricted/Designated Funds**

The unrestricted funds include income received without restriction. Unrestricted funds are available for use at the discretion of Trustees. In cases where the non-binding wishes of a donor are known or where the Trustees, at their discretion, have created a specific fund for a specific purpose, designated funds have been established. Income and expenditure are shown separately within the Statement of Financial Activities and analysed into their component parts in note 19.3.

#### 1.7 Fixed Assets

- a. All assets falling into the following categories are capitalised:
  - i tangible assets which are capable of being used for more than one year, and have a cost equal to or greater than £5,000;
  - ii groups of assets which are capable of being used for more than one year, and have a cost equal to or greater than £5,000;
  - iii computer software licences are capitalised as intangible assets where they are capable of being used for more than one year and have a cost, individually or as a group, equal to or greater that £5,000

The Charity has no capitalised tangible fixed assets as at 31 March 2019.

b. Intangible fixed assets held for operational use are valued at historical cost less depreciation.

#### 1.8 Financial Instruments

The Charity has chosen to adopt Section 11 of FRS 102 in respect of financial instruments.

#### **Financial Assets**

Fixed and current asset investments consist of long-term and short-term investments that are recognised as:

- a. Quoted stocks and shares are included in the balance sheet at market value at the balance sheet date.
- b. Cash investments are held at cost plus accrued interest.

#### 1.9 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or date of purchase if later). Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

#### 1.10 Intangible Fixed Assets

There are currently no intangible fixed assets.

#### 1.11 Current Assets and Liabilities

- a. Assets and Liabilities are recognised at the amount receivable or payable including any related transaction costs.
- b. Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.12 Pensions Contributions

The Charity participates in the NHS Pension Scheme, with five current employees being covered by the provisions of that scheme. Details of the benefits payable under these provisions can be found on the NHS Pensions website at www.nhsbsa.nhs.uk/pensions. The scheme is an unfunded defined benefit scheme that covers NHS employers, GP practices and other bodies, allowed under the direction of the Secretary of State in England and Wales. The scheme is not designed to be run in a way that would enable the Charity to identify its share of the underlying scheme assets and liabilities. Therefore, the scheme is accounted for as if it were a defined contribution scheme: the cost of participating in the scheme is taken as equal to the contributions payable to the scheme for the accounting period.

Members of the NHS Pension Scheme contributed between 5% and 14.5% in 2018/19 while the employer contribution rate is 14.38% of pensionable pay.

Effective from April 2013 Charity staff not eligible to join the NHS Pension scheme are auto-enrolled onto the National Employment Savings Trust (NEST), a government workplace pension scheme with phased minimum employee and employer contributions based on qualifying earnings. The qualifying earnings band is reviewed by the government each year.

The cost of the employer pension contributions to the NHS Pension Scheme and NEST are charged, along with other governance and support costs (as analysed at notes 6 and 7), to the Statement of Financial Activities under the headings Charitable Activities and Governance and Support Costs. A breakdown of staff costs can be seen in note 10.

#### 1.13 Related Party Transactions and Trustees' Expenses and Remuneration

During the year ended 31 March 2019, neither the Trustees or the key management staff, or parties related to them, undertook any transactions with Nottingham University Hospitals Charity or received any benefit from the Charity or payment in kind (2017/18: £nil).

#### 1.14 Critical Accounting Judgements and Key Sources of Estimation Uncertainty

In the application of the Charity's accounting policies, which are described in note 1, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustees do not consider there are any critical judgements of sources of estimation uncertainty requiring disclosure beyond the accounting policies listed.

#### 1.15 Leases

Leases that do not transfer all the risks and rewards of ownership are classified as operating leases. Payments under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

Incentives received to enter into an operating lease are credited to the SoFA, to reduce the lease expense, on a straight-line basis over the period of the lease.

Lease costs are shown in note 22.

#### 2. Analysis of Income from Legacies and Donations

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total 2018/19 Funds £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total 2017/18 Funds £000
Legacies	355	432	0	787	462	432	0	894
General Donations	1,513	193	0	1,706	1,547	-213	0	1,334
Government Grant	0	1,300	0	1,300	0	0	0	0
Total	1,868	1,925	0	3,793	2,009	219	0	2,228

In 2017/18 the charity received a LIBOR grant of £1.3 million as a contribution to the Helipad Appeal. Following the decision by NUH Trust to cancel the scheme the income was subsequently deferred in the 2017/18 accounts. The Charity has since received approval from HM Treasury to transfer the grant to the iMRI appeal, the full £1.3 million grant is therefore included above under government grants.

#### 3. Income from Charitable Activities

This category includes income from charitable activities representing contractual payments from other NHS bodies to fund the provision of services.

#### 4. Income from Other Trading Activities

This category includes income from trading activities including income earned to raise funds for the Charity from fundraising events under the management of the Charity, sponsorship and the sale of goods.

Our general volunteers represent the Charity as part of our community fundraising team at fundraising and local events. General volunteer time is not recognised in the accounts.

#### 5. Analysis of gross income from investments

(including short-term investments)

	Held in UK £000	Held outside UK £000	2018/19 Total £000	Held in UK £000	Held outside UK £000	2017/18 Total £000
Property income distributions	18	0	18	17	0	17
Investments listed on Stock Exchange	210	102	312	223	58	281
Investments in a Common Deposit Fund						
or Common Investment Fund	38	0	38	28	44	72
Cash held (including short term)	30	0	30	13	0	13
Other investments	102	0	102	131	0	131
	398	102	500	412	102	514

#### 6. Analysis of Expenditure on Raising Funds

	Total costs 2018/19 £000	Total costs 2017/18 £000
Fund Raising Salaries	438	393
Fund Raising Expenses	164	172
Investment Management Fees	89	97
	691	662

#### 7. Allocation of Governance and Support Costs

An explanation as to the allocation of support and governance costs to the following categories can be found in the notes to the accounts, reference 1.5(c).

	2018/19 Total £000	2017/18 Total £000
Governance Costs		
Salaries and associated costs	81	81
Audit	9	10
Legal	18	8
Other Governance Costs	22	16
	130	115
Finance and Support Costs		
Salaries and associated costs	176	168
Information Technology and licencing costs	27	11
Other Support Costs	52	35
	255	214
Total Governance and Support	385	329

#### 8. Analysis of Charitable Expenditure

	Grants £000	Activities Undertaken Directly £000	Support costs £000	Total 2018/19 £000	Grants £000	Activities Undertaken Directly £000	Support costs £000	Total 2017/18 £000
Patient welfare and facilities	1,644	87	221	1,952	2,474	21	199	2,694
Staff welfare and development	274	0	35	309	692	0	55	747
Research	608	0	78	686	348	0	28	376
Building and refurbishment	399	0	51	450	588	0	47	635
_	2,925	87	385	3,397	4,102	21	329	4,452
Helipad returned funds	0	0	0	0	752	0	0	752
_	2,925	87	385	3,397	4,854	21	329	5,204

All costs are initially charged to unrestricted funds, except for certain specific costs that relate to particular restricted funds. Each restricted fund is charged a levy as a contribution towards other overhead costs, in recognition that some of these costs are incurred in relation to those funds. In 2018/19 this charge was £25,380 (2017/18: £29,000).

#### 9. Analysis of Grants to Institutions

The Charity has reimbursed Nottingham University Hospitals NHS Trust and the University of Nottingham for approved expenditure incurred on behalf of the Charity, as follows:

Name of Institution	2018/19 Total £000	2017/18 Total £000
Nottingham University Hospitals NHS Trust	2,648	3,844
University of Nottingham	272	251
Nottinghamshire Healthcare Trust	5	7
Total	2,925	4,102
10. Analysis of staff cost		Total
10. Analysis of staff cost	Total	

	Total 2018/19 £000	Total 2017/18 £000
Salaries and wages	619	567
Social security costs	59	54
Other pension costs	35	29
Total staff costs	713	650
The head count of staff in the year was:	21	20
Average Full Time Equivalent	19	18

The key management personnel of the Charity comprise the Trustees, the Chief Executive Officer, Finance Director and Director of Development. The Trustees were not paid and did not receive any other benefits, neither were they reimbursed expenses during 2018/19 (2017/18: Nil). The total employee benefits of key management of the Charity including employer pension contributions were £263,818 (2017/18: £254,150).

In 2018/19, one employee received remuneration between £80,000 and £90,000 and one employee between £60,000 and £70,000; employer's pension costs for these employees amount to £14,198 (2017/18: £12,736).

The head count includes 16 staff employed directly by the charity (2017/18: 14), the remaining staff are employed by Nottingham University Hospitals NHS Trust and are fully seconded to the Charity and recharged by NUH Trust in their entirety.

#### 11. Auditor's remuneration

Total external audit fees for Cooper Parry in respect of statutory audit are £9,000 inclusive of VAT, which represents the auditor's remuneration for 2018/19 (2017/18: KPMG £6,000).

#### 12. Fixed Asset Investment

Movement in fixed asset investments:		Investments £000	Cash Held £000	Total £000
Market value brought forward		15,505	796	16,301
Add: Acquisitions at cost		3,957	357	4,314
Less: Disposals at carrying value		(4,314)	0	(4,314)
Net gain/(loss) on revaluation		488	0	488
Investment fees paid against capital		(89)	0	(89)
Market value at 31 March 2019		15,547	1,153	16,700
Market value at 31 March:	Held in UK £000	Held outside UK £000	2019 Total £000	2018 Total £000
Investment properties	0	0	0	0
Investments listed on Stock Exchange Investments in a Common Deposit Fund	5,526	5,469	10,995	11,023
or Common Investment Fund	117	0	117	108
Unlisted securities  Cash held as part of the	0	0	0	0
investment portfolio	1,153	0	1,153	796
Accrual: investment management fee held against capital	(21)	(21)	(23)	
Other investments	3,234	1,222	4,456	4,397
	10,009	6,691	16,700	16,301

#### 13. Transfers between funds

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Transfer 2018/19
Nottinghamshire Healthcare Funds re-classified as restricted	(6)	6	0	0
	(6)		U	

#### 14. Analysis of Debtors

Debtors falling due within one year:	At 31 March	2019 £000	2018 £000
Prepayments		21	27
Accrued income		230	142
Total debtors falling due within one year	_	251	169

No debtors were due after more than one year at either 31 March 2019 or 31 March 2018.

#### 15. Analysis of Creditors

Amounts falling due within one year:	At 31 March	2019 £000	2018 £000
Grant Accruals (note 15.1)		4,356	4,339
Deferred income		8	1,300
Other creditors		299	356
Total creditors falling due within one year		4,663	5,995
Amounts falling due after more than one year:			
Grant Accruals (note 15.1)		421	177
Total creditors falling due after more than one year		421	177
15.1 Analysis of grant accruals			
	At 31 March	2019 £000	2018 £000
Outstanding grant accruals brought forward		4,516	2,754
Additions during the period		2,153	3,089
Amounts charged against the provision		(1,813)	(1,233)
Adjustments in the period		(79)	[94]
Outstanding grant accruals at 31 March 2019		4,777	4,516
Amounts falling due within one year		4,356	4,339
Amounts falling due after more than one year		421	177
Outstanding grant accruals at 31 March 2019		4,777	4,516

#### 16. Provisions for liabilities and charges

There are no grants payable whose values require subjective estimation and therefore no provisions have been included in this set of accounts. Note 1.5(b) refers to the accounting treatment of Charity grants.

#### 17. Contingent Liabilities

The following items relate to charitable grants where Trustees had not given formal approval at the balance sheet date, these grants have therefore not been recognised in the accounts:

	2018/19 £000	2017/18 £000
Pump-priming research grants from General Research Funds	250	250
Emergency care (previously designated to the Helipad)	278	278
Myeloma Research Fellowship	179	360
Total	707	888

#### 18. Loans and guarantees

There are no loans or guarantees secured against the assets of the Charity.

#### 19. Analysis of Charitable Funds

1. Endowment Funds	Balance 31 March 2018 £000	Income £000	Expenditure £000	Transfers £000	Gains and Losses £000	Balance 31 March 2019 £000
Nottingham Children's						
Samaritan Fund	37	0	0	0	3	40
Total	37	0	0	0	3	40
Endowment Funds-Prior Year	Balance 31 March 2017 £000	Income £000	Expenditure £000	Transfers £000	Gains and Losses £000	Balance 31 March 2018 £000
Nottingham Children's						
Samaritan Fund	37	0	0	0	0	37
Total	37	0		0	0	37

#### **Detail of Material Endowment Funds**

## Nottingham Children's Samaritan Fund

Name of fund

#### Description of the nature and purpose of each fund

For the benefit of needy children who are patients or recently discharged patients of any hospital administered within the Nottingham Health District or needy children who reside in or near the City of Nottingham but who are receiving treatment elsewhere.

#### 19. Analysis of Charitable Funds (cont.)

	Balance 31 March				Gains and	Balance 31 March
2. Restricted Funds	2018	Income	Expenditure	Transfers	Losses	2019
Material Funds: Name of Fund	£000	£000	£000	£000	£000	£000
Breast Research Fund	66	0	(66)	0	0	0
Cancer Research Fund	0	103	0	0	0	103
iMRI Appeal	0	1,300	(1,330)	135	0	105
Lewis Mighty Fund	138	6	(9)	(135)	0	0
Motor Neurone Disease	292	12	(19)	0	0	285
Research						
Myeloma Research Fellowship	365	7	(193)	0	0	179
Nottingham Children's	68	4	(1)	0	6	77
Samaritan Fund						
Ophthalmology	0	219	0	0	0	219
Palliative Care Fund	207	50	(104)	0	0	153
QMC Association for Post	144	6	(9)	0	0	141
Graduate Education						
Restricted Fund Reserve	63	0	(9)	0	48	102
Account						
Others (17)	71	254	(242)	6	0	89
Total	1,414	1,961	(1,982)	6	54	1,453

The balance transfer from the Lewis Mighty Fund relates to a contribution to the Paediatric iMRI Appeal, the transfer is within the objects of the original donations; both funds are aimed at supporting the diagnosis and treatment of children with cancer at Nottingham University Hospitals.

Restricted Funds-Prior Year Material Funds: Name of Fund	Balance 31 March 2017 £000	Income £000	Expenditure £000	Transfers £000	Gains and Losses £000	Balance 31 March 2018 £000
Breast Research Fund	104	0	(38)	0	0	66
Helipad Fund	1,000	(250)	(750)	0	0	0
Lewis Mighty Fund	142	7	(11)	0	0	138
Motor Neurone Disease	312	14	(34)	0	0	292
Research						
Myeloma Research Fellowship	360	35	(30)	0	0	365
Nottingham Children's	65	4	(3)	1	1	68
Samaritan Fund						
QMC Association for Post	149	7	(12)	0	0	144
Graduate Education						
Palliative Care Fund	0	396	(189)	0	0	207
Renal Fund	11	0	(11)	0	0	0
Restricted Fund Reserve	109	0	(10)	0	(36)	63
Account						
Others (17)	98	56	(83)	0	0	71
Total	2,350	269	(1,171)	1	(35)	1,414

#### **Detail of Material Restricted Funds**

Name of fund	Description of the nature and purpose of each fund
Breast Research Fund	A legacy fund to support research into Breast Cancer Research.
Cancer Research Fund	A legacy fund to support cancer research in Nottingham.
iMRI Appeal	For the provision of equipment for the new iMRI facility at Queen's Medical Centre, for the benefit of paediatric oncology and neurosurgery patients.
Lewis Mighty Fund	For the benefit of children with cancer at Nottingham University Hospitals and in the community.
Motor Neurone Disease Research	A legacy fund to support research into Motor Neurone Disease.
Myeloma Research Fellowship	A legacy fund established for a fellowship called the Stanley & Marion Irish Nee Bethell Fellowship for support of multiple myeloma research in the Academic Department of Haematology.
Nottingham Children's Samaritan Fund	For the benefit of needy children who are patients or recently discharged patients of any hospital administered within the Nottingham Health District or needy children who reside in or near the City of Nottingham but who are receiving treatment elsewhere.
Ophthalmology Fund	A legacy fund to support care and treatment for Ophthalmology patients.
Palliative Care Fund	A legacy fund to support care and treatment for Palliative Care.
QMC Association for Postgraduate Education	To promote and advance postgraduate education, study, general knowledge and research in the general area of medicine embracing all Allied Health Professional services.

#### 19. Analysis of Charitable Funds (cont.)

#### 3. Unrestricted Funds

#### **Detail of Material Unrestricted Funds**

The following funds are held to support general or research projects within the designated division or speciality:

Breast Research Fund Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154) *Other unrestricted funds- revaluation reserves Total designated funds  Reserves General Fund *Revaluation reserves Total Reserves	530 1,809 753 1,128 1,084 526 1,298 697 6,712 (3,487)  11,050  893 3,487 4,380	36 331 0 0 0 1 239 23 1,512 0 <b>2,142</b> 415 0 415	(139) (543) (18) 0 (511) (28) (153) (145) (2,920) 820 (3,637) (238) (820) (1,058)	0 (36) (4) (850) 0 0 0 0 889 0	£000 0 0 0 0 0 0 0 (323) 360 <b>37</b>	427 1,561 731 278 573 499 1,384 575 5,870 (2,307) <b>9,591</b> 1,070 2,307 3,377
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154) *Other unrestricted funds- revaluation reserves Total designated funds  Reserves General Fund	1,809  753 1,128 1,084 526 1,298 697 6,712 (3,487)  11,050	331 0 0 0 1 239 23 1,512 0 <b>2,142</b>	(543) (18) 0 (511) (28) (153) (145) (2,920) 820 (3,637)	0 (36) (4) (850) 0 0 0 889 0	0 0 0 0 0 0 0 (323) 360	427 1,561 731 278 573 499 1,384 575 5,870 (2,307) <b>9,591</b>
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154) *Other unrestricted funds- revaluation reserves Total designated funds Reserves	1,809  753 1,128 1,084 526 1,298 697 6,712 (3,487)	331 0 0 0 1 239 23 1,512 0	(543) (18) 0 (511) (28) (153) (145) (2,920) 820 (3,637)	0 (36) (4) (850) 0 0 0 889 0	0 0 0 0 0 0 0 (323) 360	427 1,561 731 278 573 499 1,384 575 5,870 (2,307)
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154) *Other unrestricted funds- revaluation reserves	1,809 753 1,128 1,084 526 1,298 697 6,712 (3,487)	331 0 0 0 1 239 23 1,512 0	(543) (18) 0 (511) (28) (153) (145) (2,920) 820	0 (36) (4) (850) 0 0 0 889	0 0 0 0 0 0 0 0 (323) 360	427 1,561 731 278 573 499 1,384 575 5,870 (2,307)
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154) *Other unrestricted funds-	1,809 753 1,128 1,084 526 1,298 697 6,712	331 0 0 0 1 239 23 1,512	(543) (18) 0 (511) (28) (153) (145) (2,920)	0 (36) (4) (850) 0 0 0	0 0 0 0 0 0 0 0 0 (323)	427 1,561 731 278 573 499 1,384 575 5,870
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General Other unrestricted funds (154)	1,809 753 1,128 1,084 526 1,298 697 6,712	331 0 0 0 1 239 23 1,512	(543) (18) 0 (511) (28) (153) (145) (2,920)	0 (36) (4) (850) 0 0 0	0 0 0 0 0 0 0 0 0 (323)	427 1,561 731 278 573 499 1,384 575 5,870
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund Palliative Care Research General	1,809 753 1,128 1,084 526 1,298 697	331 0 0 0 1 239 23	(543) (18) 0 (511) (28) (153) (145)	0 (36) (4) (850) 0 0	0 0 0 0 0 0	427 1,561 731 278 573 499 1,384 575
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development Nephrology Research Fund	1,809 753 1,128 1,084 526	331 0 0 0 1	(543) (18) 0 (511) (28)	0 (36) (4) (850) 0	0 0 0 0 0	427 1,561 731 278 573 499
Children's Hospital including Big Appeal Directorate Support Helipad Fund NUH Development	1,809 753 1,128 1,084	331 0 0	(543) (18) 0 (511)	0 (36) (4) (850) 0	0 0 0 0	427 1,561 731 278 573
Children's Hospital including Big Appeal Directorate Support Helipad Fund	1,809 753 1,128	331 0 0	(543) (18) 0	0 (36) (4) (850)	0 0 0	427 1,561 731 278
Children's Hospital including Big Appeal Directorate Support	1,809 753	331	(543) (18)	0 (36) (4)	0 0	427 1,561 731
Children's Hospital including				0	0	427
Droast Dosoarch Fund	E20	2/	(120)			
Designated i unus	LUUU	LUUU	LUUU		tuuu	£በበበ
Detail of Material Unrestricted Funds-Prior Year Designated Funds	Balance 31 March 2018 £000	Income £000	Expenditure £000	Transfers £000	Gains and Losses	Balance 31 March 2019
Total unrestricted funds	12,968	2,456	(2,106)	(6)	431	13,743
Total Reserves	3,377	233	(147)	(100)	431	3,794
General Funds Revaluation reserves	1,070 2,307	233	(67) (80)	0 (100)	0 431	1,236 2,558
Reserves						
Total designated funds	9,591	2,223	(1,959)	94	0	9,949
Other unrestricted funds (130)	3,563	1,270	(630)	(1,113)	0	3,090
Palliative Care Research General	1,384 575	221 1	(259) (112)	0	0	1,346 464
NUH Development	573	0	(78)	0	0	495
Lead Appeal Gift Fund Nephrology Research Fund	499	5	(8)	1,300	0	496
Helipad Fund)	0	0	0	1,300	0	1,300
Directorate Support Emergency Care (Formerly	731 278	0	(158) 0	0	0	573 278
Children's Hospital including Big Appeal	1,561	586	(708)	(70)	0	1,369
Breast Research Fund	£000 427	140	(6)	(23)	£000 0	<b>£000</b> 538
-	COOO	Income £000	Expenditure £000	Transfers £000	Losses	31 March 2019
Designated Funds	31 March 2018	Lancas			Gains and	

<sup>\*</sup>In 2017/18 revaluation reserves was included within other unrestricted (designated) funds. These have now been included within general funds as shown above. There is no change in overall unrestricted fund balances.

#### 20. Reconciliation of net movement in funds to net cash flow from operating activities

	2018/19 £000	2017/18 £000
Net movement in funds	817	(3,398)
Deduct interest income shown in investing activities	(500)	(514)
Add back short-term investment interest	11	12
Deduct gains/add back losses on investments	(488)	358
Add back investment management charges paid through capital	69	75
Increase/(decrease) in debtors	(82)	237
(Increase)/decrease in creditors	(59)	78
Increase (decrease) in deferred income	(1,292)	1,300
Increase (decrease) in grant accruals	261	1,762
Net cash provided by (used in) operating activities	(1,263)	(90)

#### 21. Trustees and related person transactions

Trustee expenses reimbursed	2018/19 £	2017/18 £
Travel and subsistence	0	312
Number of Trustees receiving reimbursement	0	1
Trustees' indemnity insurance	2018/19 £000	2017/18 £000
Trustees' and Employer's Liability	3	3

No person received remuneration as a Trustee of Nottingham University Hospitals Charity in either the current year or the previous year.

#### Transactions with Trustees or connected persons

During the year ended 31 March 2019 none of the Trustees, key members of the Charity's management team or parties related to them has undertaken any material transactions with the Charity.

#### 22. Leasing Commitments

The Charity's future minimum operating lease payments are as follows:

	2018/19 £000	2017/18 £000
Within one year	5	0
Between one and five years	20	0

# REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY

Charity Name: Nottingham University Hospitals Charity

Other names used: Nottingham Hospitals Charity

Registered No: 1165397

Charity's Objects

Any charitable purpose relating to Nottingham University Hospitals NHS Trust

or the purposes of the health service

Company Registration No: 9978675

Registered Office: Nottingham University Hospitals Charity

2 Embley Road, Nottingham NG5 1RE

Telephone: 0115 962 7905
E-mail: charity@nuh.nhs.uk

**Web address:** www.nottinghamhospitalscharity.org.uk

#### **Advisors**

Bankers: National Westminster Bank PLC

16 South Parade, Nottingham NG1 2JX

Investment Managers: Smith & Williamson

25 Moorgate, London EC2R 6AY

Auditors: Cooper Parry Group Limited,

One Central Boulevard, Blythe Valley Business Park, Solihull, Birmingham B90 8BG

Nottingham Hospitals Charity 2 Embley Road, Nottingham NG5 1RE

Telephone: 0115 962 7905
Email: charity@nuh.nhs.uk

**Website:** www.nottinghamhospitalscharity.org.uk

Twitter: @NUHCharity

Facebook: @NottinghamHospitalsCharity

**Instagram:** @NUH\_Charity

Nottingham University Hospitals Charity registered in England & Wales no. 1165397.

Company Limited by Guarantee registered in England no. 9978675.





#### **Nottingham Hospitals Charity**

2 Embley Road City Hospital Nottingham NG5 1RE

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Website: www.nottinghamhospitalscharity.org.uk

Facebook: NottinghamHospitalsCharity

Twitter: NUHCharity Instagram: NUH\_Charity